



VOLUNTEER APPLICATION

Mr. The Volunteer program at JFK Medical Center does not discriminate on the basis of race, color, age, sex, national origin, religion or disability in the selection and placement of volunteers. Volunteers are placed according to their interests as they match the needs of the Medical Center.
 Miss
 Mrs.
 Ms.

Last Name: _____ First Name: _____ Name of Spouse: _____

Address: _____ Apt#: _____ City: _____

Zip: _____ Phone: _____ Date of Birth: _____

In case of emergency, notify: _____

Relationship: _____ Telephone: _____

Yearly Resident Seasonal (months here _____)

Shift desired: 8:00 a.m. to 12:00 p.m. 12:00 p.m. to 4:00 p.m.

Day desired: Monday Tuesday Wednesday Thursday Friday

Are you willing to give additional time for special projects or events? Yes No

Previous / current occupation: _____

1. a. Present employment:

Employer _____ Address _____

Your position _____ Supervisor _____

Your duties _____

b. Past employment: _____

c. Previous / current volunteer experience:

Organization _____ Address _____

Your position _____ Supervisor _____

Your duties _____

Other _____

d. Community affiliations, club memberships: _____

e. Are you currently a student? List school and major: _____

Special skills / hobbies / interests: Filing Typing Computer Operation Other (please describe)

Language(s) spoken: _____

Do you have any health problems that may affect your ability to perform job related tasks? Yes No

If yes, please describe: _____

What prompted you to apply for a volunteer position? _____

Indicate Area(s) of interest:

- Assisting Patients - Helps with the non medical needs of patients.
- Assisting Family members - Acts as liaison between families and staff.
- Bedside Buddies - Visit patients
- Child day care center - Assists with the care of infants through preschool children.
- Clerical - Provides clerical assistance including filing, photocopying, mailings and special projects.
- Float - Trains for multiple services.
- Hospital tour guide - Organizes and conducts tours of the hospital.
- Magazine cart - Visits patients offering magazines and books.
- Messenger - Picks up and delivers inter-office mail, flowers and supplies.
- Reception - Acts as a receptionist, greets patients, families or visitors. Answers questions, provides directions and relays information.
- Teen volunteer assistant - Assists with the supervision of the teenage volunteers. (available weekends and evenings)
- Tram Driver - Uses Golf cart to circulate the parking area offering transportation to and from the hospital.
- Telephone Work - Confirms appointments, informs patients of upcoming events or follows up on hospital stays by telephone.
- Wheelchair escort - Provides wheelchair transport upon request.

2. Please list two local unrelated references that we may contact:

Name _____ Phone: _____
 Name _____ Phone: _____

3. Have you been convicted of a felony within the last five years? Yes No If yes, explain: _____

4. The above information is true and I authorize the Medical Center verification and investigation of all statements herein and release JFK Medical Center and all others from liability in connection with the same. I also understand that untrue, misleading, or omitted information herein may result in dismissal regardless of the time of discovery by JFK Medical Center.

I understand that my volunteer placement is contingent upon satisfactory results of a tuberculosis skin test and reference verification.

Signature: _____ Date: _____

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DO NOT WRITE BELOW THIS LINE

5. Interviewer: _____ Date: _____
 Service: _____ Day: _____ Shift: _____
 Orientation: _____ Training: _____
 Will Sub: _____ PPD Date: _____
 When: _____
 Start Date: _____

Comments: _____

